



AGENDA

FOR THE 215th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 215th Meeting at **1:00 p.m., Thursday, February 25, 2021** via Free Conference Call at (515) 604-9094, when prompted for the access code, enter **722042788#**. You will now be entered into the meeting. All connections will be muted.

Note: If you are requesting to make public comments, you will need to contact Teresa Rademacher at teresar@succs.illinois.gov by February 23, 2021 at 4:30 PM to receive additional information.

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call –Julie Jones, Chair**
Chair to call meeting to order and roll call of members per Executive Order 2020-07, issued on March 16, 2020 allows for the suspension of physical presents in regards to the Open Meetings Act.

- 2. Approval of the Agenda for the 215th Meeting of the Merit Board – Julie Jones, Chair – Action Item**
The Merit Board will be asked to approve the Agenda for the February 25, 2021 meeting.

- 3. Merit Board Reorganization – Action Item**
The Merit Board will elect the following Officers – Chair, Vice Chair, and two additional members to the Executive Committee. The Merit Board is also required to appoint a Secretary for the Merit Board.

4. Public Comments – Action Item

No requests have been submitted to present public comments.

5. Consideration of the Minutes of the 214th Meeting of the Merit Board, December 10, 2020 – Action Item

The Merit Board will be asked to approve the Minutes from the December 10, 2020 meeting.

6. Consideration of Discharge Proceedings Number UIC-20-17 filed against Azalea Parrilla by the University of Illinois at Chicago – Action Item

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

7. Request for Review by the Merit Board of the Executive Director’s Review Decision in Case No. MB-RD-UIUC-20-1, filed by Phyllis Tate pursuant to Section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b)) – Action Item

The Merit Board will be asked to examine the record and the Review Decision of the Executive Director regarding this matter. The Merit Board will then be asked to either affirm the Executive Director’s Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable.

8. Report of the Human Resource Directors Advisory Committee – Representative from Committee

A representative from the committee will update the Merit Board on recent committee activities.

9. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

10. Governance, Risk, and Compliance Audit Program review of recent activities – Lucinda Neitzel

The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

11. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY21 and FY 22*
- b. Classification/Examination Update*
- c. Grant Funded Positions*
- d. Conversion of procedures into Administrative Rules*

12. Report of Legal Counsel – Gail Schiesser

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases.

13. Other Items as Presented

The next meeting of the Merit Board is scheduled for Thursday, May 13, 2021.