



AGENDA FOR THE 207th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The University Civil Service Merit Board (Merit Board) will convene for its 207th Meeting at 1:00 p.m., Thursday, November 29, 2018, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

**University of Illinois at Chicago
College of Pharmacy
Room 270
833 Wood Street
Chicago, IL**

&

**~~Southern Illinois University Carbondale
Zoom Room (Large Dining Room)
1400 Douglas Drive
Carbondale, IL~~**

Due to technical difficulties at the previous Southern Illinois University Carbondale location the meeting is being moved to:

**Morris Library
Conference Room, 1st Floor
605 Agricultural Drive
Carbondale, IL**

| Agenda Item Number | SUBJECT |
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- 1. Call to Order and Roll Call – Chair Cole**

Chair to call meeting to order and roll call of members

2. Welcome new board members – Jeff Brownfield

Two new members have been appointed since the last full meeting of the Merit Board, John Butler, representing Northern Illinois University and Sherry Eagle, representing Northeastern Illinois University

3. Consideration of participation by other Merit Board Members not physically present at meeting site – Action Item

Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

4. Public Comments – Action Item

No requests have been submitted to present public comments.

5. Consideration of the Minutes of the 206th Meeting of the Merit Board, June 26, 2018 – Action Item

The Merit Board will be asked to approve the Minutes from the June 26, 2018 meeting.

6. Consideration of the Minutes of the Executive Committee of the Merit Board, September 18, 2018 – Action Item

The Merit Board will be asked to approve the Minutes from the September 18, 2018 meeting.

7. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

Chair Jill Odom will update the Merit Board on recent committee activities.

8. Report of the Human Resource Directors Advisory Committee – Representative from Committee

A representative from the committee will update the Merit Board on recent committee activities.

9. Update on proposed rulemaking to Section 250.119 of the Code (80 Ill. Adm. Code §250.119) regarding furlough language

The Merit Board will be updated on the status of the rulemaking in regards to Section 250.119.

10. Discussion and action on proposed rulemaking to Section 250.110 of the Code (80 Ill. Adm. Code §250.110) regarding changes to the discharge/demotion rules – Action Item

The Merit Board will be asked to approve proposed rulemaking to Section 250.110 of the Code regarding the discharge/demotion rules.

11. Discussion and action on proposed rulemaking to Section 250.100 of the Code (80 Ill. Adm. Code §250.100) regarding changes to the transfer of Police Officers/examinations – Action Item

The Merit Board will be asked to approve proposed rulemaking to Section 250.100 of the Code regarding the transfer of Police Officers/examination

12. General Discussion regarding Principal Administrative Appointment Appeals/Communications

The Merit Board will discuss the process for appeals/communications.

13. Governance, Risk, and Compliance Audit Program – Review of Recent Activities

The Merit Board will be updated on the current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

14. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 18, FY 19, and FY 20*
- b. Classification/Examination Update*
- c. Sexual Harassment Training for Staff and Members of the Merit Board*
- d. Staffing Updates*
- e. Grant Funded Employees*

15. Report of Legal Counsel – David DeThorne

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases.

16. Consideration of the 2019 Schedule of Meetings of the Merit Board – Action Item

The Merit Board will be asked to review and adopt a meeting schedule for calendar year 2019.

17. Executive Session – Action Item

The Committee will adjourn to Executive Session to discuss personnel matters. This subject matter is specifically authorized for executive session discussion by the Illinois Open Meetings Act.

18. Executive Director’s Salary – Action Item

The Merit Board will be asked to make a recommendation for and vote on the Executive Director’s Salary.

19. Other Items as Presented