

THE STATE UNIVERSITIES CIVIL SERVICE SYSTEM ADVISORY COMMITTEE EXECUTIVE COMMITTEE

The Executive Committee of the State Universities Civil Service System Advisory Committee met at 9:00 am on Friday, July 9th, 2021. Meeting conducted via Zoom video conferencing per Executive Order 2020-07 due to Covid-19 restrictions.

1. **Meeting Call:** Chair Pulley called meeting to order at 9:01 am on July 9th
2. **Roll Call:**
Members present: Michael Pulley, Jill Odom (ex officio), John Hulseberg, Shauna Bishop, Shari Garnett, Clay Stalter, Peter Skrypkun
Members not present: Mark Murphy
3. **Introduction of Guests:** none
4. **Review of Correspondence:** none
5. **Public Comment:** none
6. **Open Meetings Act Requirements (Discussion Item)**
 - Since SUCSAC is recommending body only, no requirement exists that SUCSAC must meet in person.
 - SUCSAC is still required to meet four times per year, just not necessarily in person. This is required in SUCSAC bylaws only.
 - System Office Legal Counsel is looking into whether business can be conducted under "New Business" without violating OMA.
 - No group-wide/bulk emails are permitted under OMA.
 - It would be wise for Standing Committees to set schedule in October for following year just like SUCSAC committee does.
 - Reminder: no meeting within a meeting allowed under OMA.
7. **Recommended Changes to SUCSAC Constitution and Bylaws (Discussion/Action Item)**

General discussion occurred regarding portions of the Constitution and Bylaws wherein changes should be considered. These topics were mentioned for deeper discussion by the Executive Committee at a future meeting:

 - A secret ballot cannot be used when voting for Officers of the SUCSAC
 - Should the Executive Committee consider removing the requirement to meet in person at any of the four quarterly meetings of the SUCSAC?
 - Consideration should be given to renumbering of the Constitution and Bylaws (per request by the system's General Counsel).
 - The Executive Committee should consider changes that strengthen the protections for whimsical changes to the Constitution and Bylaws, while strengthening the ability to address emergency situations with an emphasis on compliance with laws and statutory rules.
 - Perhaps a better definition should be provided on the responsibilities of the Standing Committees.
 - Should the Standing Committees create a schedule of meetings each October for the upcoming calendar year to avoid having meetings within meetings and to provide sufficient notice to the public?
 - Should processes be added to the Constitution and/or Bylaws to help future committees? Perhaps not in the actual documents but are simply referred to within the documents but they exist separately (e.g., Election Procedures)?
 - Should a report for the Merit Board be added?

No action was taken.
8. **Agenda items for July SUCSAC meeting (Discussion Item)**

General discussion on potential agenda items that may be considered by the Chair of SUCSAC.
9. **Other items as presented:** none
10. **Adjournment**

John motioned to adjourn the July 9, 2021 SUCSAC Executive Committee and Shauna Bishop seconded the motion at 10:07 am

Minutes of the July 9, 2021 SUCSAC Executive Committee respectively submitted by Shari Garnett for approval.



Shari Garnett
Secretary, Executive Committee

Michael Pulley
Chair, Executive Committee