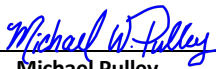


# **THE STATE UNIVERSITIES CIVIL SERVICE SYSTEM ADVISORY COMMITTEE EXECUTIVE COMMITTEE**

*The Executive Committee of the State Universities Civil Service System Advisory Committee met at 8:33 am on Tuesday, July 12, 2022. Meeting conducted at electronically via Zoom.*

1. **Meeting Call:** Chair Pointer called meeting to order at 8:33 am on July 12, 2022.
2. **Roll Call:**  
Members present: Elizabeth Cheek, Andrea Hoskinson, John Hulseberg, Jacqueline Pointer, Sheryl Jones-Harper, Tenea Harris, Jill Odom (ex officio)  
Members not present: Michael Pulley  
Guest: Mary Serio
3. **Discussion on Promotion Process**
  - Jill provided a refresher of the request by the System Office: How are vacant positions filled? Promotion, Reclass, or Promotion from Desk Audit? How often are promotions from audit verses posted? System Office wants to ensure that the process of promotions is reached through the pathway of merit and fitness. Can we clarify how promotions go through?
  - Discussion on how taking on other duties assigned after a vacancy contributes to desk audits and promotion. Can we put restrictions in our policy to prohibit "other duties as assign" as a method for Universities to avoid filling a vacant position and redistributing duties to civil service staff.
4. **Discussion concerning SUCSAC July 15th 2022 meeting**
  - Due to increase on positive CoVid cases and limited space at the System Office the July Quarterly meeting moved from in person to Zoom.
5. **Other Items as presented:**
  - Mary provided update on Council of Council. Jill requested fresh ideas for presentation's for Council of Council. Request for the HR Director's to present how they are handling the Promotion Process.
6. **Adjournment:** Motion made by Jacqueline Pointer to adjourn. Jill Odom seconded the motion. Motion passed unanimously. Meeting adjourned at 9:24AM



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Michael Pulley  
Secretary, Executive Committee



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Jacqueline Pointer  
Chair, Executive Committee