

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE SPECIAL MEETING
 10:00 a.m. on Thursday, December 2nd, 2021.
 Meeting conducted via Zoom video conferencing per Executive Order 2020-07 due to COVID-19
 restrictions.

Chair Odom called the meeting to order at 10:05 a.m. on December 2nd. Roll call was taken and a quorum was present.

Present: Tony Craven, Gary Gilpin, Andy Harpst, Andrea Hoskinson, John Hulseberg, Sheryl Jones-Harper, Rick Marr, Jill Odom, Mary Serio, Peter Skrypkun, Clay Stalter, and Vee Steward.

Continued Suspension of Article VI Section 1.2 & 1.3 of SUCSAC Constitution & Bylaws:

Motion approved by Executive Committee on 6/11/20:
Temporarily suspend Article VI Section 1.2 and 1.3 until SUCSAC is able to return to in-person meetings as determined by Illinois Department of Public Health guidelines and lifting of university travel restrictions.

Approval of minutes of the April 2021 Quarterly Meeting:

John Hulseberg motioned to approve the April 14th and 15th, 2021 minutes. Peter Skrypkun seconded the motion. A roll call vote was taken, and the motion passed.

Tony Craven	Aye	Peter Skrypkun	Aye				
Gary Gilpin	Aye	Clay Stalter	Aye				
Andy Harpst	Aye						
Andrea Hoskinson	Aye						
John Hulseberg	Aye						
Sheryl Jones-Harper	Aye						
Rick Marr	Aye						
Jill Odom	Aye						
Mary Serio	Aye						

Vee Steward joins at 10:10 a.m.

Approval of minutes of the July 2021 Quarterly Meeting:

Clay Stalter motioned to approve the July 28th, 2021 minutes. Andy Harpst seconded the motion. A roll call vote was taken, and the motion passed.

Tony Craven	Aye	Peter Skrypkun	Aye				
Gary Gilpin	Aye	Clay Stalter	Aye				
Andy Harpst	Aye	Vee Steward	Aye				
Andrea Hoskinson		Abstain					
John Hulseberg	Aye						
Sheryl Jones-Harper	Aye						
Rick Marr	Aye						
Jill Odom	Aye						
Mary Serio	Aye						

Approval of minutes of the October 2021 Quarterly Meeting:

John Hulseberg motioned to approve the October 20th, 2021 minutes. Vee Steward seconded the motion. A roll call vote was taken, and the motion passed.

Tony Craven	Aye		Peter Skrypkun	Aye				
Gary Gilpin	Aye		Clay Stalter	Aye				
Andy Harpst	Aye		Vee Steward	Aye				
Andrea Hoskinson		Abstain						
John Hulseberg	Aye							
Sheryl Jones-Harper	Aye							
Rick Marr	Aye							
Jill Odom	Aye							
Mary Serio	Aye							

Discussion/New Business:

- Peter will be laid off from Dec. 17th through January 17th.
- System Office can only accommodate 6 people.

Election update from John

- GSU – campus is receiving notification petitions are due today and elections will be Jan. 4th
- NEIU – election will be Jan. 10th
- UIS – doesn’t want to hold an election
- UIUC – Gary

John will call a meeting Jan 12th or 14th to discuss upcoming elections.

- Andy would like to know why the System Office only holds 6 people due to social distancing since IDPH and CDC don’t have any rules regarding social distancing standards anymore. If everyone is following the same so-called guidelines, then why is everyone following different rules? He would like to see in writing why we can’t meet in person.
- WIU – A telecommunicator applied for and interviewed for a position. What’s the rule for interviewing for the same position? Is there a timeframe for this?
- Specialty factors can be used to cherry pick people. Not a consistent specialty factor for the position, it’s a specialty factor to hire a specific person in mind. Why would a specialty factor lower your highest score on the register? Who signs off on these specialty factors? We should have a refresher during orientation for this reason and for the process for specialty factors.
- Welders needed a welder certification. This was a specialty factor for pipefitters at ISU when the pipefitters were combined with the refrigeration folks. The System Office had to approve this years ago; not the HR office.
- Business/Administrative Associate was originally a pilot program of specialty factors for clerks, accountants, etc.
- Can a specialty factor be applied to a classification in one department on campus but not in another? i.e. being bilingual in a hospital setting in Chicago

- Who approves and applies these specialty factors to the job that's being posted?
- UIUC has a transfer list that's posted but not easy to find.

Jackie joins at 10:50 p.m.

Vee leaves at 10:51 p.m.

- Who determines who goes where when we have 3 locations?

Motion to Adjourn: Rick Marr **Seconded by:** Sheryl Jones-Harper

The meeting was adjourned at 10:53 a.m. by Jill Odom.

Respectfully submitted,

Mary Serio

Mary Serio, Secretary

Jill C. Odom

Jill Odom, Chair