

# THE STATE UNIVERSITIES CIVIL SERVICE SYSTEM ADVISORY COMMITTEE EXECUTIVE COMMITTEE

*The Executive Committee of the State Universities Civil Service System Advisory Committee met at 8:00 am on Tuesday, October 12, 2021. Meeting conducted via Zoom video conferencing per Executive Order 2020-07 due to Covid-19 restrictions.*

1. **Meeting Call:** Chair Pulley called meeting to order at 8:03 am on October 12<sup>th</sup>
2. **Roll Call:**  
Members present: Michael Pulley, Jill Odom (ex officio), John Hulseberg, Shauna Bishop (present from 8:10 am to 10:20 a.m.), Shari Garnett, Mark Murphy (joined at 8:10 am), Clay Stalter, Peter Skrypkun
3. **Consideration of Minutes from the July 23<sup>rd</sup> Executive Committee Meeting (Action Item)**  
Peter made motion to approve the minutes, motion seconded by Mark.  
Roll call vote to approve suspension of minutes: Ayes: Shari, John, Jill, Michael, Peter and Clay. No Nays.  
Motion passed.
4. **Introduction of Guests:** None initially but later Gail Scheisser was asked to join the meeting by Chair Pulley.
5. **Review of Correspondence:** None
6. **Public Comment:** None
7. **Recommended Changes to SUCSAC Constitution and Bylaws (Discussion/Action Item)**  
An in-depth discussion occurred regarding potential changes to the SUCSAC Constitution and Bylaws, particularly related to allowing meetings to be held virtually and moving the annual meeting of the Advisory Committee to April.

Some suggested language changes included:

- a. Article F, Section 1 (formerly Article VI, Section I)
  - Subsection 1.2 (formerly Subsection 2): Change location to "location(s)". Add a second sentence that reads "A physical presence is not required when an emergency situation is declared by any local, State of Illinois, or Federal agency or officer."
  - Add a new subsection numbered 1.3: "A quorum must be present, whether physically or through use of technology, for any Standing Committees, Special Committees, SUCSAC Special or SUCSAC Emergency open or closed meetings."
  - Subsection 1.3 (formerly Subsection 3): Renumber to Subsection 1.4. Change location to "location(s)".
  - Add a new subsection numbered 1.5: "When a physical presence is not required, a presence of a quorum must be established by counting those members physically present, and present through the use of technology, at the location(s) of the open meeting."
  - Subsection 1.4 (formerly Subsection 4): Renumber to Subsection 1.6. Remove the word physical.
  - Subsection 1.5 (formerly Subsection 5): Renumber to Subsection 1.7. Remove the word physical.
  - Subsection 1.6 (formerly Subsection 6): Renumber to Subsection 1.8.
  - Subsection 1.7 (formerly Subsection 7): Renumber to Subsection 1.9.
- b. Article G, Subsection 2 (formerly Article VII, Section II): Changed a university to "the universities" and changed agency to "agencies".
- c. Changed any mention of the annual meeting occurring in January to "April".

A motion was made by Shari and seconded by John Hulseberg to accept all proposed language changes.

Roll call vote to accept proposed language changes: Ayes: Shauna, Shari, John, Mark, Jill, Michael, Peter, Clay. No Nays.  
Motion Passed

Following this motion, discussion began about the need to change when elections would occur for officers and when terms began/ended for current SUCSAC members. Amid this discussion, the Executive Committee realized that the original need to change the annual meeting from January to April was when there was the possibility of SUCSAC to hold two of the quarterly meetings in person and two of the quarterly meetings not in person. The Executive Committee sensed the consensus of SUCSAC, at the July 28, 2021 meeting, was in favor of having the quarterly SUCSAC meetings only in person, so the changing the annual meeting to April is no longer needed.

A motion was made by Shari to rescind the prior motion and replace it with a motion to accept the proposed language changes that related to allowing Emergency, Standing or Special Committees to meet other than in person but not accept the change of the annual meeting to April. Motion was seconded by Mark.

Roll call vote to accept motion: Ayes: Shauna, Shari, John, Mark, Jill, Michael, Peter, Clay. No Nays.  
Motion Passed

Michael made a motion that was seconded by Mark to allow Shari (as secretary of the Executive Committee) to prepare two drafts of the Constitution and Bylaws for the SUCSAC meeting, including any needed grammatical/punctuation changes as long as the approved intent was not changed. One draft would reflect the original language changes that had their first reading at the July 28, 2021 SUCSAC meeting. The second draft would reflect the proposed language related to allowing Emergency,

Standing and Special Committees to meet other than in person.

Roll call vote to accept motion: Ayes: Shauna, Shari, John, Mark, Jill, Michael, Peter, Clay. No Nays.

Motion Passed

**8. Agenda items for October SUCSAC meeting (Discussion Item)**

(1) Second reading of changes to the Constitution and Bylaws that was first read at the July 28, 2021 meeting of the Advisory Committee.

(2) Proposal to accept additional language change, requiring approval of 2/3 of the SUCSAC, related to allowing Emergency, Standing and Special Committees to meet virtually.

**9. Other items as presented: None**

**10. Adjournment**

Shari motioned to adjourn the October 12, 2021 SUCSAC Executive Committee and Clay seconded the motion at 10:30 a.m.

Roll call vote to adjourn: Ayes: Shari, John, Jill, Michael, Peter and Clay. No votes obtained from Shauna and Mark due to their need to leave the meeting prior to its adjournment. No Nays.

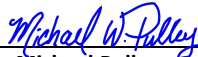
Motion passed.

**Minutes of the October 12, 2021 SUCSAC Executive Committee respectively submitted by Shari Garnett for approval.**



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**Shari Garnett**  
Secretary, Executive Committee



Approved 01/21/2022

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**Michael Pulley**  
Chair, Executive Committee