

CEMENT FINISHER SERIES

<u>Code No.</u>	<u>Class Title</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Prob. Period</u>	<u>Effective Date</u>	<u>Last Action</u>
0714	Cement Finisher	14	023	6 mo.	00/00/00	Rev.
1608	Cement Finisher Foreman	14	023	6 mo.	00/00/00	Rev.

Promotional Line: 34

Series Narrative

Employees in this series perform work-requiring skill in the trade of cement finisher. They work under direct supervision from a designated supervisor.

DESCRIPTIONS OF LEVELS OF WORK

Level I: Cement Finisher

0714

Employees at this level perform work-requiring skill in the trade of cement finisher. They work under direct supervision from a designated supervisor.

A Cement Finisher typically –

1. performs all duties peculiar to and normally required in the trade of cement finisher, following recognized procedures and techniques for such work

Level II: Cement Finisher Foreman

1608

Employees at this level supervise the work of cement finishers and other assigned personnel. They work under general supervision from a designated supervisor.

A Cement Finisher Foreman typically –

1. directs and supervises the work of cement finishers and other assigned personnel
2. estimates the number of cement finishers required for specific pouring jobs
3. checks work after completion
4. prepares requests for tools and materials
5. keeps records of time worked and absences
6. performs all duties peculiar to and normally required in the trade of cement finisher
7. performs other related duties as assigned

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:**Level I: Cement Finisher****0714**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Experience sufficient to qualify as a journeyman cement finisher, with a minimum of **four years (48 months)** of actual work at the trade, including apprentice or vocational training. *The trade for this purpose shall include work normally performed by Cement Finishers i.e. screed, and finish concrete including all rubbing, patching, grinding, and finishing of exposed surfaces.*

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. proficiency in the use of tools and equipment

Level II: Cement Finisher Foreman**1608**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Experience sufficient to qualify as a journeyman cement finisher, with a minimum of **six years (72 months)** of actual work at the trade, including apprentice or vocational training. *The trade for this purpose shall include work normally performed by Cement Finishers i.e. screed, and finish concrete including all rubbing, patching, grinding, and finishing of exposed surfaces.*

PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB

1. knowledge of building materials and techniques
2. skill in the use of tools and equipment
3. supervisory ability