STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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TO: Designated Employer Representatives, Classification and Examination Personnel

FROM: Gail Schiesser, Executive Director Gail M Schiesser Digitally signed by Gail M Schiesser Date: 2026.11.19 11:32:24 -06'00'

SUBJECT: **Preliminary Status: Deletion of Media Technical Services Manager Classification (Classification Code 2035)**

DATE: November 19, 2026

A. Purpose: The State Universities Civil Service System (University System) continues to revise and modify its classification plan. The overall objective is to provide an effective classification and examination system that meets the business requirements of the University System. Class plan maintenance includes deleting unused classifications and combining similar classifications.

B. Action Proposed: The following classification is proposed for deletion from the State Universities Civil Service System Classification Plan:

- **Media Technical Services Manager Classification (Class Code 2035)**

C. Background: A historical review of this classification's headcount and number of exams given shows it has not been used by any System employer for a significant period of time.

D. Actions Required by Employers:

1. Before this classification is deleted, we request that each employer review its records to ensure the accuracy of this information. Please inform our office immediately if you have an incumbent in this classification.
2. You may provide comments and suggestions regarding the deletion of this classification.
3. Please submit feedback by **Friday, January 8, 2027**. Responses should be directed to cecdivision@sucss.illinois.gov.

If you have any questions or need additional information, please contact us at cecdivision@sucss.illinois.gov.