Class Code: 2227
Occupational Area: 15 Semi-Skilled Trades
Probationary Period: 6 mo.
Effective Date: ~~1/29/1997~~
Last Action: ~~Edited~~ Revised

Maintenance Laborer (2227)

Function of Job

Under direct supervision from a Grounds Foreman and/or foremen of other crafts, ~~to~~ employees in this classification perform ~~unskilled~~ non-specialized labor in the upkeep of buildings and grounds.

Characteristic Duties and Responsibilities

~~A(n) Maintenance Laborer typically -~~ Illustrative examples of work:

1. Cultivates and cares for shrubbery, trees, flowers, and lawns;
2. Transplants and removes trees;
3. Builds and removes fences;
4. Shovels snow and ice from sidewalks and other areas as directed;
5. Moves equipment, books, and supplies as required;
6. Assists in construction (not in excess of 50 percent of employment time);
7. Performs other related duties as assigned.

Minimum Acceptable Qualifications

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. One of the following:
   A. High school diploma or equivalent

   - OR -

   ~~A.~~B. Six months of general work experience.

Knowledge, Skills and Abilities (KSAs)

1. Skill in the use of tools and equipment.

2. Landscaping skills at a level that allows you to complete routine tasks, such as planting and watering.
3. Construction skills that allow you to assist with completing basic, routine tasks, as well as to build and repair fences.
4. Skill in clearing snow from outdoor areas without damaging property or endangering people.
5. Skill in moving office equipment, furniture, and other items.
6. Reading skills at a level that allows you to recognize and understand basic written words and simple sentences.
7. Writing skills at a level that allows you to compose sentences that convey information effectively in written form.

~~1.~~8. Verbal communication skills at a level that allows you to communicate effectively using spoken words, including the ability to listen and ask questions.