

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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John Butler
*Merit Board Chair
Gail Schiesser
Executive Director*

TO: Designated Employer Representatives, Classification and Testing Personnel

FROM: Gail Schiesser
Executive Director

DATE: June 15, 2026

RE: Proposal Notice: **Institutional Compliance Examiner Series**

- A. **Purpose:** The State Universities Civil Service System (University System) continues to revise and modify its classification plan. The overall objective is to provide a structured and consistent classification and examination system that provides employment within the University System on the basis of merit and fitness.

The Institutional Compliance Examiner classification series has been identified for revision, to include the following classifications:

- 1. Institutional Compliance Examiner 1 (Class Code Number 1474)**
- 2. Institutional Compliance Examiner 2 (Class Code Number 1475)**
- 3. Institutional Compliance Examiner 3 (Class Code Number 1476)**
- 4. Institutional Compliance Examiner 4 (Class Code Number 1477)**
- 5. Manager of Institutional Audits (Class Code Number 4814)**

B. Next Steps

Once the draft specification and examination have been developed, the University System will conduct a series of meetings to review the proposed specification and examination and provide an opportunity for feedback. We will provide a meeting announcement at a later date.

C. Contact Information

Thank you for your assistance with this process. If you have any questions or need additional information, please contact the Classification and Examination Division at:
cecdivision@sucss.illinois.gov.