

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



Julie Annette Jones
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives, Classification and Testing Personnel

FROM: Noel Rowe, Human Resource Assistant Manager
Classification, Examination, and Compensation Division *NR/SM*

SUBJECT: Final Status Notice for the Cart Captioner

DATE: April 30, 2024

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of the addition of the following classification:

<u>New Classification</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Exam Components</u>	<u>Effective Date</u>
2185 Live Captioner	NEW	None	02/Semi- Professional	CA	05/01/2024

Classification and Examination Components/Instruments

The new class specification and examining instruments for the Live Captioner classification will be effective (available per E-Test) on May 1, 2024. For details on class specification and other information, i.e., occupational area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Employers should adjust and/or establish new pay rates/ranges to accompany the above changes where necessary. In some instances, establishing a broad pay range will optimize the opportunity for each employer to reflect their compensation programs for these operations and positions properly.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Noel Rowe at noelr@sucss.illinois.gov.