

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
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Julie Annette Jones
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification and Testing Personnel

FROM: Danielle Routh, Human Resource Manager *DR*
Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the Recycling Assistant Classification

DATE: March 1, 2022

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

Recycling Assistant

<u>Class/Class Series</u>	<u>Class Code</u>	<u>Action</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
Recycling Assistant	0318	DELETE	04/Clerical	026/Custodial Services	March 1, 2022

Voiding/Deleting Registers

The registers for the Recycling Assistant Classification shall be voided at the close of business on February 28, 2022. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted classifications are listed on the Class/Exam Status Notices page on our website.

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations shall be carefully reviewed.

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at danieller@sucss.illinois.gov.