


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



Julie Annette Jones
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification and Testing Personnel

FROM: Danielle Routh, Human Resource Manager 
Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the Assistant to Director of Physical Plant

DATE: March 1, 2022

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

Assistant to Director of Physical Plant

<u>Class/Class Series</u>	<u>Class Code</u>	<u>Action</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
Assistant to Director of Physical Plant	0416	DELETE	03/Managerial	172/Managerial	March 1, 2022

Voiding/Deleting Registers

The registers for the Assistant to Director of Physical Plant shall be voided at the close of business on February 28, 2022. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted classifications are listed on the Class/Exam Status Notices page on our website.

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations shall be carefully reviewed.

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at danieller@sucss.illinois.gov.