

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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Julie Annette Jones
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
 Classification Personnel and Testing Personnel

FROM: Noel Rowe *NR*
 Human Resource Officer, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Emergency Medical Technician

DATE: February 14, 2022

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Emergency Medical Technician

<u>Class Title</u>	<u>Action</u>	<u>Revised/ New Class Title</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change- in-Title Policy</u>	<u>Exam Comp.</u>	<u>Eff. Date</u>
3969 Emergency Medical Technician	REVISE	3969 Emergency Medical Technician	None	12/ Medical Services	445/Subsidiary	1	CA	03/15/22

Class currently used by: UIC

*Change-in-Title policy requirements reflect revised procedures issued 11/14/07. Change-in-Title actions listed above are strongly recommended with positions assigned to the appropriate new/revised classification based on a thorough review of job duties and assignments. A Notice of Employment or similar documentation shall be issued to all incumbents whose positions are changed by CIT procedures with the notation: "Change-In-Title – Policy."

Voiding/Deleting Registers

The Original Entry and the Promotional employment registers for the Emergency Medical Technician classification shall be voided at the close of business on **Monday, March 14, 2022**. All testing materials related to this title should be destroyed.

Reemployment Registers

Upon utilization of CIT Policy #1, individuals on the Reemployment Register are entitled to remain on the Reemployment Register for the classification designated to replace the previous

classification or for a classification that is reasonably equivalent to the previous classification specification and examination. Reemployment Registers shall not be voided.

Classification and Examination Components/Instruments

The revised class specification and examining instruments for the Emergency Medical Technician classification will be effective (available per E-Test) **March 15, 2022**. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should adjust or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations shall be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Noel Rowe at (217) 560-6202 or at noelr@sucss.illinois.gov.