

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
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Urbana, Illinois 61802-6099



Julie Annette Jones
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives, Classification and Testing Personnel

FROM: Danielle Routh *DR*
Human Resource Manager, Classification, Examination and Compensation

DATE: January 14, 2022

RE: Proposal Notice for the Pandemic Response Support Specialist Classification

The State Universities Civil Service System (University System) is notifying you of our plans to develop a classification to help address the pandemic. We believe this classification will be beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving coronavirus pandemic. Our overall objective is to provide an efficient and effective classification system that meets the needs of each employer.

This classification proposal will be reviewed during individually scheduled meetings or through video conducted by University System staff. Examination format and effective dates will also be reviewed during these meetings. To allow ample time for all parties to provide initial comments and feedback regarding this proposal, the dates and times for these meetings have yet to be determined. You will be notified by this office through a Meeting Notice once they have been scheduled.

Thank you in advance for your cooperation and feedback. If you have any questions or need additional information, please contact Danielle Routh at (217) 278-3156 or danieller@sucss.illinois.gov.