


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



Julie Annette Jones
Merit Board Chair
Gail Schiesser
Interim Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Examination Personnel

FROM: Danielle Routh, Human Resource Manager 
Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the Assistant Legal Counsel Classification

DATE: November 1, 2021

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

Assistant Legal Counsel

<u>Code No.</u>	<u>Classification</u>	<u>Revised/New Classification/Designation</u>	<u>Action</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
2255	Assistant Legal Counsel	Designated by Employer/ Principal Administrative Appointment 36(e)3	DELETE	01/ Professional	056/ Legal Services	11/01/2021

Voiding/Deleting Registers

The registers for the Assistant Legal Counsel shall be voided at the close of business on October 31, 2021. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted classifications are listed on the Class/Exam Status Notices page on our website.

Human Resources Records / Seniority

Appropriate updates shall be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations shall be carefully reviewed during this proposal notice period.

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at danieller@sucss.illinois.gov.