

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*



*Julie Annette Jones
Merit Board Chair
Gail Schiesser
Interim Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Examination Personnel

FROM: Danielle Routh, Human Resource Manager *DR*
Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the University Press Facility Specialist Series

DATE: November 1, 2021

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

**University Press Facility Specialist I
University Press Facility Specialist II
University Press Facility Specialist III**

<u>Code No.</u>	<u>Current Class Title</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
3302	University Press Facility Specialist I	DELETE	255	05/ Stores	075/ Stores Services	November 1, 2021
3303	University Press Facility Specialist II	DELETE	255	05/ Stores	075/ Stores Services	November 1, 2021
3304	University Press Facility Specialist III	DELETE	255	05/ Stores	075/ Stores Services	November 1, 2021

Voiding/Deleting Registers

The registers for the University Press Facility Specialist Series shall be voided at the close of business on October 31, 2021. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted classifications are listed on the Class/Exam Status Notices page on our website.

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations shall be carefully reviewed during this proposal notice period.

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at daniellerr@sucss.illinois.gov.