

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
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Julie Annette Jones
Merit Board Chair
Gail Schiesser
Interim Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Examination Personnel

FROM: Danielle Routh, Human Resource Manager *DR*
Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the Home Economics Staff Assistant Series

DATE: November 1, 2021

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

Home Economics Staff Assistant I
Home Economics Staff Assistant II
Home Economics Staff Assistant III

<u>Code No.</u>	<u>Current Class Title</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
240	Home Economics Staff Assistant I	DELETE	272	02/Semi-Professional	445/Subsidiary	November 1, 2021
0241	Home Economics Staff Assistant II	DELETE	272	02/Semi-Professional	445/Sibsiidiary	November 1, 2021
0242	Home Economics Staff Assistant III	DELETE	272	03/Managerial	445/Subsidiarty	November 1, 2021

Voiding/Deleting Registers

The registers for the Home Economics Staff Assistant Series shall be voided at the close of business on October 31, 2021. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted classifications are listed on the Class/Exam Status Notices page on our website.

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations shall be carefully reviewed during this proposal notice period.

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at danieller@sucss.illinois.gov.