

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

**Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099**



**Julie Annette Jones
Merit Board Chair
Jeff Brownfield
Executive Director**

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Omeka Brown *OB*
Human Resource Representative, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Construction Project Coordinator Series

DATE: December 14, 2020

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Construction Project Coordinator Series

Class is currently used by: EIU, ISU, NEIU, NIU, SIUC, SIUE, SIU-SOM, UIC, UIUC, WIU

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/ New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Exam Components</u>	<u>Effective Date</u>
4217 Construction Project Coordinator I	REVISE	4217 Construction Project Coordinator I	303	01/ Professional	170/ Construction, Maintenance and Repair	CA	2/1/21
4650 Construction Project Coordinator II	REVISE	4650 Construction Project Coordinator II	303	01/ Professional	170/ Construction, Maintenance and Repair	CA	2/1/21

Voiding/Deleting Registers

The employment registers for the Construction Project Coordinator Series should be voided at the close of business on Sunday, January 31, 2021. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Construction Project Coordinator Series (Credentials Assessment) will be effective (available per E-Test) February 1, 2021. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Omeka Brown at (217) 278-3153 or at omekab@sucss.illinois.gov.