

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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Julie Annette Jones
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Gail Hankins
Human Resource Officer, Classification, Examination and Compensation Division

SUBJECT: Final Status Notice for the Healthcare Dietitian Series

DATE: June 15, 2020

Although on our October 14, 2019 correspondence (Proposal Notice), we proposed a promotional line for the Dietitian Nutritionist classification, it has been determined not beneficial for the user's systemwide. Therefore it will remain a new classification series.

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of additions of the following classification(s):

Dietitian Nutritionist Specialist **Dietitian Coordinator**

Classes currently used by: UIC-H

<u>Code No.</u>	<u>Class Title</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Exam Components</u>	<u>Change in-Title Policy</u>	<u>Effective Date</u>
1019	Dietitian Nutritionist Specialist	NEW	380 381	01 Professional	444 Rehabilitation and Therapeutic	CA	1	06/15/20
1020	Dietitian Coordinator	NEW	380 381	01 Professional	444 Rehabilitation and Therapeutic	CA	1	06/15/20

*Change-in-Title policy requirements reflect revised procedures issued 11/14/07. Change-in-Title actions listed above are strongly recommended with positions assigned to the appropriate new/revised classifications based on a thorough review of job duties and assignments.

Class Specification and Examination Components/Instruments

The new class specification and examining instruments for the **Healthcare Dietitian Series (Dietitian Nutritionist Specialist and Dietitian Coordinator) classifications** (Credentials Assessment) will be effective (available per E-Test) Monday, June 15, 2020. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

If necessary, employers should establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment. If you have any questions or need additional information, please contact Gail Hankins at (217) 560-6203 or at GailHankins@sucss.illinois.gov