

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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Urbana, Illinois 61802-6099*



*Julie Annette Jones
Merit Board Chair
Jeff Brownfield
Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Testing Personnel

FROM: Danielle Routh, Human Resource Manager
Classification, Examination, and Compensation Division

SUBJECT: Final Status Notice for the Deletion of the Laundry Worker Series

DATE: May 14, 2020

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date for the deletion of the following classification:

Laundry Worker Series

<u>Current Classes</u>	<u>Action</u>	<u>New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
2246 Laundry Worker I	DELETE/ CIT	4249 Laundry Worker	None	09/Domestic Services	053/ Laundry Services	5/15/2020
2247 Laundry Worker II	DELETE	N/A	37	09/Domestic Services	053/ Laundry Services	5/15/2020
2251 Laundry Worker III	DELETE	N/A	37	09/Domestic Services	053/ Laundry Services	5/15/2020
1731 Laundry Foreman	DELETE	N/A	37	09/Domestic Services	053/ Laundry Services	5/15/2020

Classes currently not in use: Laundry Worker II, III and Laundry Foreman

Voiding/Deleting Registers

The registers for the Laundry Worker Series should be voided at the close of business on May 14, 2020. All testing materials related to this title should be destroyed.

Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data System.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov.

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority calculations should be carefully reviewed during this proposal notice period.

If you have any questions, need additional information, or would like to provide feedback or concerns regarding this change, please contact me at danieller@sucss.illinois.gov.