

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
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Jill Smart
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Omeka Brown *OB*
Human Resource Representative, Classification, Examination and Compensation

SUBJECT: Final Status Notice for Food Service Chef

DATE: April 8, 2019

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Food Service Chef

Class is currently used by: ISU, NIU, SIUC, SIUE, UI-AH, UIS, UIUC

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
0730 Food Service Chef	REVISE	0730 Food Service Chef	None	10/ Food Services	380/ Food Management	05/15/19

Voiding/Deleting Registers

The employment registers for Food Service Chef should be voided at the close of business on Tuesday, May 14, 2019. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Food Service chef classification (Credentials Assessment and Knowledge Test) will be effective (available per E-Test) May 15, 2019. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Omeka Brown at (217) 278-3150 Ext. 230 or at omekab@sucss.illinois.gov.