

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*



Lyneir R. Cole
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Danielle Routh *DR*
Human Resource Associate, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Cardiac Sonographer Series

DATE: August 30, 2018

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Cardiac Sonographer Technologist
Cardiac Sonographer Specialist
Cardiac Sonographer Manager

Classes are currently used by: UICH, SIU-SOM

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Change-in-Title Policy</u>	<u>Work Area</u>	<u>Exam Components</u>	<u>Effective Date</u>
4616 Sonographer/ Ultrasound Technologist	REVISE/ CIT	4781 Cardiac Sonographer Technologist	377	02/ Semi- Professional	1	447/ X-Ray	CA	10/01/18
4617 Sonographer/ Ultrasound Specialist	REVISE/ CIT	4782 Cardiac Sonographer Specialist	377	02/ Semi- Professional	1	447/ X-Ray	CA	10/01/18

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Change-in-Title Policy</u>	<u>Work Area</u>	<u>Exam Components</u>	<u>Effective Date</u>
4618 Sonographer/ Ultrasound Manager	REVISE/ CIT	4783 Cardiac Sonographer Manager	377	03/ Managerial	1	447/ X-Ray	CA	10/01/18

*Change-in-Title policy requirements reflect revised procedures issued 11/14/07. Change-in-Title actions listed above are strongly recommended with positions assigned to the appropriate new/revised classifications based on a thorough review of job duties and assignments.

Voiding/Deleting Registers

The employment registers for the Sonographer/Ultrasound Series should be voided at the close of business on Sunday, September 30, 2018. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Cardiac Sonographer Series classifications will be effective (available per E-Test) October 01, 2018. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Danielle Routh at (217) 278-3150 Ext. 232 or at danieller@sucss.illinois.gov.