


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
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James D. Montgomery
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Lucinda M. Neitzel 
Assistant Director, Classification, Examination and Compensation

SUBJECT: Final Status Notice for Intramural and Recreation Coordinator

DATE: May 24, 2016

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions (MAQs only) to the following classification:

Intramural and Recreation Coordinator

Classes are currently used by: NIU, SIUE, UIC, UIS

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4660 Intramural and Recreation Coordinator	REVISE	4660 Intramural and Recreation Coordinator	None	02/ Semi-Professional	078/ Student Activity & Program Services	07/01/16

Voiding/Deleting Registers

The employment registers for the Intramural and Recreation Coordinator should be voided at the close of business on Thursday, June 30, 2016. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Intramural and Recreation Coordinator classification (Credentials Assessment) will be effective (available per E-Test) July 1, 2016. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Cindy Nietzel at (217) 278-3150 Ext. 236 or at cindyn@sucss.illinois.gov.