


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Jeff Brownfield 
Executive Director

SUBJECT: Final Status Notice for the Campus Transportation Operator Series

DATE: September 21, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Campus Transportation Operator
Head Campus Transportation Operator

Classes are currently used by: CSU, SIUC, SIUE

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
2967 Campus Transportation Operator	REVISE	2967 Campus Transportation Operator	227	14/ Skilled Trades	013/ Automotive Services	11/01/15
2968 Head Campus Transportation Operator	REVISE	2968 Head Campus Transportation Operator	227	14/ Skilled Trades	013/ Automotive Services	11/01/15

Voiding/Deleting Registers

The employment registers for the Campus Transportation Operator Series should be voided at the close of business on October 31, 2015. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Campus Transportation Operator Series classifications (Credentials Assessment) will be effective (available per E-Test) November 1, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Jeff Brownfield at (217) 278-3150 Ext. 228 or at jeffb@sucss.illinois.gov.