

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



James D. Montgomery
Merit Board Chair
Jeff Brownfield
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Tonya Weber *TW*
HR Associate, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Accountant Series

DATE: October 7, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Accountant I
Accountant II
Accountant III

Classes are currently used by: EIU, GSU, ISU, ISAC, NEIU, NIU, SIUC, SIUE, SIUSOMD, SURS, UICH, UIC, UI-DSCC, UIS, UIUC, WIU

| <u>Current Class</u> | <u>Action Proposed</u> | <u>Revised/New Class</u> | <u>Prom. Line</u> | <u>Occ. Area</u> | <u>Work Area</u> | <u>Class Spec Effective Date</u> | <u>Effective Date</u> |
|-----------------------|------------------------|--------------------------|-------------------|---------------------|--------------------|----------------------------------|-----------------------|
| 0010 Accountant I | REVISE | 0010 Accountant I | 1 | 01/ Professional | 350/ Accounting | 03/01/11 | 12/01/15 |
| 0011 Accountant II | REVISE | 0011 Accountant II | 1 | 01/ Professional | 350/ Accounting | 03/01/11 | 12/01/15 |

| | | | | | | | |
|------------------------------------------|----------------------|------------------------------------------|---|---------------------|--------------------|----------|----------|
| 0012 Accountant III | REVISE | 0012 Accountant III | 1 | 01/ Professional | 350/ Accounting | 03/01/11 | 12/01/15 |
| 0023 Assistant Chief Accountant | NO CHANGE | 0023 Assistant Chief Accountant | 1 | 01/ Professional | 350/ Accounting | 03/01/11 | 03/01/11 |
| 0017 Chief Accountant | NO CHANGE | 0017 Chief Accountant | 1 | 01/ Professional | 350/ Accounting | 03/01/11 | 03/01/11 |

Voiding/Deleting Registers

The employment registers for the Accountant I, II, and III should be voided at the close of business on Monday, November 30, 2015. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The revised examining instruments for the Accountant I, II, and III classifications (Credentials Assessment and Knowledge Examination) will be effective (available per E-Test) December 1, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

If you have any questions or need additional information, please contact Tonya Weber at (217) 278-3150 Ext. 240 or at tonyaw@sucss.illinois.gov.