

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*



*James D. Montgomery
Merit Board Chair
Jeff Brownfield
Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Jeff Brownfield 
Executive Director

SUBJECT: Final Status Notice for the Reimbursement Coding Series

DATE: October 2, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Reimbursement Coding Representative
Reimbursement Coding Specialist
Reimbursement Coding Coordinator

Classes are currently used by: UIC, UICH, SIUC, UIP, UIR, SIUSOM

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/ New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4839 Reimbursement Coding Specialist I	REVISE	4839 Reimbursement Coding Representative	166	02/ Semi-professional	445/ Subsidiary	11/15/15
4840 Reimbursement Coding Specialist II	REVISE	4840 Reimbursement Coding Specialist	166	02/ Semi-professional	445/ Subsidiary	11/15/15
4841 Reimbursement Coding Specialist III	REVISE	4841 Reimbursement Coding Coordinator	166	03/ Managerial	445/ Subsidiary	11/15/15

Voiding/Deleting Registers

The employment registers for the Reimbursement Coding Series should be voided at the close of business on Friday, November 13, 2015. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Reimbursement Coding Series classifications (Credentials Assessment) will be effective (available per E-Test) November 16, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Jeff Brownfield at (217) 278-3150 or at jeffb@sucss.illinois.gov.