

PAINTER SERIES

| Code No. | Class Title | Occ. Area | Work Area | Prob. Period | Effective Date | Last Action |
|-----------------|---------------------|------------------|------------------|---------------------|-----------------------|--------------------|
| 3027 | Painter | 14 | 023 | 6 mo. | 00/00/00 | Rev. |
| 1922 | Painter Sub-Foreman | 14 | 023 | 6 mo. | 00/00/00 | Rev. |
| 1764 | Painter Foreman | 14 | 023 | 6 mo. | 00/00/00 | Rev. |

Promotional Line: 35, 36

Series Narrative

Employees in this series perform duties requiring skill in the trade of painter.

DESCRIPTIONS OF LEVELS OF WORK

Level I: Painter

3027

Employees at this level perform skilled work in the trade of painter. They work under direct supervision from a designated supervisor.

A Painter typically –

1. reads work orders or receive instructions from supervisors to determine work requirements.
2. mixes paints, varnishes, and/or enamels in order to produce desired color.
3. prepares interior and/or exterior surfaces to be painted. Interior- remove furniture and wall hangings, cover floors, place protective covers on permanent fixtures, wash vent covers, grids, ceilings, woodwork and walls as needed; patch plaster/spackle as needed and apply spot priming as necessary; tape off baseboards and trim work. Exterior-erect and use scaffolding as needed, remove foreign objects (vines, nests, etc.) and prepare surface (scrape, sand, etc.); spot sealing, spot priming.
4. puts up scaffolding and set up ladders.
5. tapes and finishes drywall projects prior to prepping for priming and painting.
6. applies primer, paint, shellac, varnish, enamel, stain, sealer or other protective coatings to prepared surfaces using brush, spray, roller, cloth or other means necessary to ensure adequate coverage.
7. finishes/refinishes wood surfaces (i.e. wood trim, doors, shelves, cabinets or floors) with stain, varnish, urethane or lacquers. May periodically layout, paint, and finish gymnasium floors and/or bleachers.
8. applies wall and/or ceiling finishes (i.e. stucco, spray texture, faux finishes, stenciling, etc.).
9. applies wall coverings (i.e. wallpaper, acoustic tile, vinyl, etc.) to surfaces.

10. cleans work areas cleans and maintains equipment.
11. may be responsible for sign making including repairing signs, preparing surfaces, painting/lettering/stenciling, sealing, etc.
12. strips, refinishes or repaints furniture, file cabinets, desks, etc.
13. may assist in the training and/or supervision of apprentices.
14. performs other related duties as assigned.

Level II: Painter Sub-Foreman**1922**

Employees at this level direct and/or lead and assign work to painters. They work under direct supervision from a Painter Foreman.

A Painter Sub-Foreman typically –

1. assists in the direction and assignment of work.
2. verifies and approves material requisitions of employees being supervised.
3. performs all duties peculiar to and normally required in the trade of painter, following recognized procedures and techniques for such work.
4. approves time cards.
5. acts for the foreman during his/her absence.
6. assists in and is responsible for the work of assigned painters.
7. performs other related duties as assigned.

Level III: Painter Foreman**1764**

Employees at this level supervise the work of painters, painter sub-foremen, and/or painter chargemen. They work under general supervision from a designated supervisor.

A Painter Foreman typically –

1. directs and supervises the work of painters, painter sub-foremen, and/or painter chargemen.
2. acts as custodian of tools, equipment, and materials used on the job.
3. checks time cards and materials.
4. performs all duties peculiar to and normally required in the trade of painter, following recognized procedures and techniques for such work.

5. verifies and approves material requisitioned by employees being supervised.
6. maintains records.
7. performs related duties as assigned.

MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO:

Level I: Painter

3027

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Experience sufficient to qualify as a journeyman painter, with a minimum of four years of actual work at the trade, including apprentice or vocational training.
2. Must acquire, during probation, a valid Illinois Department of Public Health Lead Abatement Worker License (if required by the institution to be served).

KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

1. Skill in the use of tools and equipment.

Level II: Painter Sub-Foreman

1922

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Experience sufficient to qualify for journeyman painter status, with a minimum of seven years of actual work at the trade, including apprentice or vocational training.
2. Must require, during probation, a valid Illinois Department of Public Health Lead Abatement Supervisor License (if required by the institution to be served).

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs)

1. Skill in the use of tools and equipment
2. Supervisory ability
3. Clerical ability

Level III: Painter Foreman

1764

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. Experience sufficient to qualify as a journeyman painter, with a minimum of nine years of actual work at the trade, including apprentice or vocational training.

2. Must acquire, during probation, a valid Illinois Department of Public Health Lead Abatement Supervisor License (if required by the institution to be served).

KNOWLEDGE, SKILLS AND ABILITIES (KSAs)

1. Skill in the use of tools and equipment
2. Supervisory ability
3. Clerical ability

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