

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery
Merit Board Chair
Mari Martinelli
Interim Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel
Police Chiefs

FROM: Lucinda M. Neitzel 
Assistant Director, Operations and Audit Division

SUBJECT: Final Status Notice for the Police Corporal Classification

DATE: July 1, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date to discontinue the use of the following classification:

<u>Current Class</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
2787 Police Corporal	DISCONTINUED CLASSIFICATION	N/A	13/Protective Services	069	7/15/15

As a result of this proposed change, Employers have the option of allowing current incumbents to remain in the Police Corporal classification. However, please note that the Police Corporal classification will no longer be supported by this office and no additional appointments to this classification will be authorized. Current incumbents in the Police Corporal classification should be encouraged to complete the examination for Police Sergeant at their earliest convenience.

Voiding/Deleting Registers

Any registers for the Corporal classification should be voided no later than the close of business on **Tuesday, July 14, 2015**. All testing materials related to this classification title should be permanently destroyed.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.illinois.gov. Deleted or discontinued classifications will be listed under a separate link at www.sucss.illinois.gov/csn.aspx?osm=c20.

Pay Rates/Ranges

The pay ranges for the designated classification(s) will be eliminated through the Salary Data System. Additionally, pay information regarding this classification will be removed from our public website.

Human Resource Records/Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. In this respect, individual seniority reviews should have been carefully reviewed during the proposal notice period and Change-In-Title transactions processed through the System Office (if applicable).

If you have any questions or need additional information, or would like to provide feedback or concerns regarding this change, please contact me at (217) 278-3150 Ext. 236 or at cindyn@sucss.illinois.gov.