


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Lucinda M. Neitzel 
Assistant Director, Operations and Audit Division

SUBJECT: Final Status Notice for the Police Sergeant and Police Lieutenant

DATE: February 23, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Police Sergeant
Police Lieutenant

Classes are currently used by: All University Employers

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Class Spec Effective Date</u>	<u>Exam Effective Date</u>
3086 Police Officer	No Change	3086 Police Officer	144	13/ Protective Services	069/ Safety and Security Services	06/01/10	08/04/08
2787 Police Corporal	No Change	2787 Police Corporal	144	13/ Protective Services	069/ Safety and Security Services	06/01/10	08/04/08
3081 Police Sergeant*	REVISE EXAM ONLY	3081 Police Sergeant	144	13/ Protective Services	069/ Safety and Security Services	06/01/10	04/15/15

3076 Police Lieutenant*	REVISE EXAM ONLY	3076 Police Lieutenant	144	03/ Managerial	069/ Safety and Security Services	08/15/13	04/15/15
3068 Police Captain	No Change	3068 Police Captain	144	03/ Managerial	069/ Safety and Security Services	06/01/10	08/04/08
2788 Police Major/ Deputy Chief	No Change	2788 Police Major/ Deputy Chief	144	03/ Managerial	069/ Safety and Security Services	06/01/10	08/04/08

Voiding/Deleting Registers

The employment registers for the Police Sergeant and Police Lieutenant should be voided at the close of business on April 14, 2015. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The revised examining instruments for the Police Sergeant and Police Lieutenant classifications (Credentials Assessment and Knowledge Examinations) will be effective (available per E-Test) April 15, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

(Please note – in anticipation of the effective date and voiding of registers the knowledge portion of the Police Sergeant examination will be available within E-Test on March 6, 2015.)

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Jeff Brownfield at (217) 278-3150 Ext. 236 or at jeffb@sucss.illinois.gov.