

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Lucinda M. Neitzel 
Assistant Director, Operations and Audit Division

SUBJECT: Final Status Notice for the Sonographer/Ultrasound Series

DATE: January 28, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Sonographer/Ultrasound Technologist
Sonographer/Ultrasound Specialist
Sonographer/Ultrasound Manager

Classes are currently used by: UIC, UICH, SIU-SOM

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Change-in-Title Policy</u>	<u>Work Area</u>	<u>Effective Date</u>
4636 Cardiac Sonographer I 4616 Medical Sonographer I	REVISE/ CIT	4616 Sonographer/ Ultrasound Technologist	63	02/ Semi- Professional	1	447/ X-Ray	03/15/15
4637 Cardiac Sonographer II 4617 Medical Sonographer II	REVISE/ CIT	4617 Sonographer/ Ultrasound Specialist	63	02/ Semi- Professional	1	447/ X-Ray	03/15/15

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Change-in-Title Policy</u>	<u>Work Area</u>	<u>Effective Date</u>
4638 Cardiac Sonographer III 4618 Medical Sonographer III	REVISE/ CIT	4618 Sonographer/ Ultrasound Manager	63	03/ Managerial	1	447/ X-Ray	03/15/15

*Change-in-Title policy requirements reflect revised procedures issued 11/14/07. Change-in-Title actions listed above are strongly recommended with positions assigned to the appropriate new/revised classifications based on a thorough review of job duties and assignments.

Voiding/Deleting Registers

The employment registers for the Sonographer/Ultrasound Series should be voided at the close of business on Friday, March 13, 2015. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Sonographer/Ultrasound Series classifications (Credentials Assessment) will be effective (available per E-Test) March 15, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Gavin Earp at (217) 278-3150 Ext. 230 or at gavine@sucss.illinois.gov.