


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



James D. Montgomery
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Lucinda M. Neitzel 
Assistant Director, Operations and Audit Division

SUBJECT: Final Status Notice for the Respiratory Care Administrative Director

DATE: January 16, 2015

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Respiratory Care Administrative Director

Class currently used by: UIC

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/ New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4125 Respiratory Care Administrative Director	REVISE	4125 Respiratory Care Administrative Director	None	03	441	03/01/15

Voiding/Deleting Registers

The employment registers for each of the Respiratory Care Administrative Director should be voided at the close of business on February 28, 2015. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Respiratory Care Administrative Director (Credentials Assessments) will be effective (available per E-Test) March 1, 2015. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Tonya Koets at (217) 278-3150 Ext. 240 or at tonyak@sucss.illinois.gov.