


STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director

TO: Designated Employer Representatives, Human Resources Directors
Classification Personnel, Testing Personnel

FROM: Lucinda M. Neitzel 
Assistant Director, Operations and Audit Division

SUBJECT: Proposal Notice for the Respiratory Care Therapist Series

DATE: April 22, 2014

The State Universities Civil Service System (System Office) is proposing a revision to the Respiratory Care Therapist Series. We believe that this proposal will be beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving business operation. Our overall objective is to provide an efficient and effective classification system that meets the needs of each employer.

As outlined below, the current classification specification series will transition to those being proposed:

Current Classification Series

Respiratory Care Therapist I
Respiratory Care Therapist II
Respiratory Care Therapist III

Proposed/New Classification Series

Respiratory Care Therapist I
Respiratory Care Therapist II
Respiratory Care Therapist III

This classification proposal will be reviewed during individually scheduled meetings or conference calls conducted by System Office staff. Examination format and effective dates will also be reviewed during these meetings. To allow ample time for all parties to provide initial comments and feedback regarding this proposal, the dates and times for these meetings have yet to be determined. You will be notified by this office through a Meeting Notice once they have been scheduled.

Thank you in advance for your cooperation and feedback. Please contact Jeff Brownfield at 217/278-3150 Ext. 236 or via email at jeffb@sucss.illinois.gov.