

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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*Joanne Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Jeff Brownfield
Operations Division

SUBJECT: Final Status Notice for the Stationary Engineer Occupational Area

DATE: May 16, 2013

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

**Stationary Fireman Helper
Stationary Fireman
Stationary Engineer
Utilities and Maintenance Repairman
Lead Plant Stationary Engineer
Assistant Chief Plant Operating Engineer
Chief Plant Operating Engineer**

Classes currently used by: All Universities

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change-in-Title Policy</u>	<u>Effective Date</u>
2110 Stationary Fireman Helper	REVISE/CIT	4990 Steam and Power Plant I	173	11/ Power, Heat, and Light Services	041	1	7/1/13

1550 Stationary Fireman	REVISE/CIT	4991 Steam and Power Plant II	173	11/ Power, Heat, and Light Services	041	1	7/1/13
1443 Stationary Engineer	REVISE/CIT	4992 Steam and Power Plant III	173	11/ Power, Heat, and Light Services	041	1	7/1/13
3205 Utilities and Maintenan ce Repairman	REVISE/CIT	4992 Steam and Power Plant III	173	11/ Power, Heat, and Light Services	041	1	7/1/13
1425 Lead Plant Stationary Engineer	REVISE/CIT	4992 Steam and Power Plant III OR 4993 Steam and Power Plant IV	173	11/ Power, Heat, and Light Services	041	1	7/1/13
1412 Assistant Chief Plant Operating Engineer	REVISE/CIT	4993 Steam and Power Plant IV OR 4994 Steam and Power Plant V	173	11/ Power, Heat, and Light Services	041	1	7/1/13
1411 Chief Plant Operating Engineer	REVISE/CIT	4994 Steam and Power Plant V	173	11/ Power, Heat, and Light Services	041	1	7/1/13

**The chart provided should be used as a general guide for position designation.

Change-in-Title Policy requirements reflect revised procedures issued 11/14/07. Change-in-Title actions listed above are recommended with positions assigned to the appropriate new/revised classification based on a thorough review of job duties and assignments.

Voiding/Deleting Registers

The registers for the above listed classifications should be voided at the close of business on June 30, 2013. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments (Credentials Assessment) will be effective (available per E-Test) July 1, 2013. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

Please contact Jeff Brownfield or Emily Grijalva at the University System Office by calling 217.278.3150, Ext. 225 or email at emilyg@sucss.state.il.us if you need additional inform