

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*



*Joanne E. Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Examination Personnel

FROM: Jeff Brownfield
Operations Manager

SUBJECT: Notice of Revisions for Power Plant and Utility Classifications

DATE: April 30, 2013

Consistent with our transition to electronic testing options, the State Universities Civil Service System (System Office) is proposing a revision to the classification plan for the a group of Power Plant and Utility classifications. In this instance, our primary objective is to combine the aforementioned classes and series into one series. We will also be updating the current knowledge test questions into an Electronic Knowledge Test (E-Test), which can be easily delivered in an electronic format. This conversion should prove to be more efficient and effective in addressing the applicant recruitment and employment components in this occupational area.

This proposal is to notify you of our planned combination of the classifications/series and of the conversion from the current testing elements, which vary for the different classes/series, to a Knowledge Test.

Prior to the meeting we will provide a class specification that will highlight the classification combinations.

This proposal will be formally reviewed at a meeting on **May 8 at 9:00 a.m.** You are invited to attend the meeting at the System Office or by videoconference. We ask each employer utilizing these classifications to please participate in this process. For onsite participation, examination information will be distributed upon arrival to the System Office. ***If you plan to utilize videoconference for your participation, please indicate your IP address.***

Please share this information as required. Contact Jeff Brownfield at (217) 278-3150, Ext. 236, or by email at jeffb@sucss.illinois.gov if you need any additional information or clarification.

Classification/Examination Review: Power Plant and Utility Classifications

Meeting Date: **May 8, 2013 at 9:00 a.m.**

University/Agency: _____

Please respond by May 6, 2013 if your university/agency plans to participate in the Class Specification and Examination Review Meeting.

***Please indicate below which method of participation you will utilize.
(Videoconference or Physically Attending)***

If you plan to utilize videoconference for your participation, please indicate your IP address:

Name	Position	Department	E-mail Address	Method of Participation