

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099



Joanne Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Torre L. Walls
Operations Division

SUBJECT: Final Status Notice for the School Children Attendant
CCE-12-508

DATE: June 15, 2012

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

School Children Attendant

Class currently used by: ISU

<u>Current Class</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
0563 School Children Attendant	DELETE	N/A	13/ Protective	069/ Safety and Security Services	08/01/12

Voiding/Deleting Registers

The registers for the School Children Attendant should be voided at the close of business on Tuesday, July 31, 2012. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

The pay ranges for the designated classification(s) will be eliminated through the Statewide Salary Data Processing System, (SSDPS).

Human Resources Records/Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. Seniority calculations should be reviewed.

If you have any questions or need additional information, please contact me at 217.278.3150, Ext. 230 or email at torrew@sucss.state.il.us.