

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
 1717 Philo Road, Suite 24
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Joanne Maitland
 Merit Board Chair
 Lewis T. (Tom) Morelock
 Executive Director

TO: Designated Employer Representatives/Human Resources Directors
 Classification Personnel
 Testing Personnel

FROM: Jeff Brownfield
 Operations Division

SUBJECT: Final Status Notice for the Hospital Custodial Services Series
 CCE-12-335

DATE: March 21, 2012

The State Universities Civil Service System continues to routinely revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

<u>Current Classes</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4247 Hospital Service Worker	DELETE	260	08/ Custodial Services	445	4/15/12
1701 Hospital Service Foreman	DELETE	260	08/ Custodial Services	026	4/15/12
3513 Hospital Service Supervisor	DELETE	260	08/ Custodial Services	026	/15/12

Voiding/Deleting Registers

The registers for the Hospital Custodial Services Series classifications should be voided at the close of business on April 14, 2012. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

For classification/examination details and other information visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

The pay ranges for the designated classification(s) will be eliminated through the Statewide Salary Data Processing System, (SSDPS).

Human Resources Records / Seniority

Appropriate updates should be completed in each file for any employee who has previously held a position in an eliminated classification. Seniority calculations should be reviewed.

If you have any questions or need additional information, please contact me at (217) 278-3150 Ext. 236 or at jeffb@sucss.state.il.us.