

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

**Sunnycrest Center
1717 Philo Road, Suite 24
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**Joanne Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director**

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Torre L. Walls
Operations Division

SUBJECT: Final Status Notice for the Instructional Media Systems Series
CCE-11-283

DATE: March 7, 2011

The State Universities Civil Service System continues to routinely revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

Classes currently used by: UIUC, NEIU, EIU, NIU, ISU

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom . Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
3892 Instructional Media Systems Technician	REVISE	3892 Instructional Media Systems Technician	153	14/ Skilled	212/ Broadcasting (Radio)	05/01/11
1342 Assistant Chief Instructional Media Systems Engineer	REVISE	1342 Assistant Chief Instructional Media Systems Engineer	153	02/ Semi- Professional	212/ Broadcasting (Radio)	05/01/11
1365 Chief Instructional Media Systems Engineer	REVISE	1365 Chief Instructional Media Systems Engineer	153	02/ Semi- Professional	210/ Audio Visual Aids Services	05/01/11

Voiding/Deleting Registers

The registers for the Instructional Media Systems Series should be voided at the close of business on Friday, April 29, 2011. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Instructional Media Systems Series (Credentials Assessment) will be effective (available per E-Test) May 1, 2011. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Torre Walls at (217) 278-3150 Ext. 230 or at torrew@sucss.state.il.us.