

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

**Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099**



**Joanne Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director**

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Emily Grijalva
Operations Division

SUBJECT: Final Status Notice for the Biomedical Engineering Technician Series
CCE-11-393

DATE: May 27, 2011

The State Universities Civil Service System continues to routinely revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

Classes currently used by: UI-Chicago Hospital, Northern, SIU-School of Medicine

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change-in-Title Policy</u>	<u>Effective Date</u>
4549 Biomedical Engineering Technician I	REVISE	4549 Biomedical Engineering Technician I	162	02/ Semi-Professional	032/ Engineering Services	1	7/15/11
4550 Biomedical Engineering Technician II	REVISE	4550 Biomedical Engineering Technician II	162	02/ Semi-Professional	032/ Engineering Services	1	7/15/11
4551 Biomedical Engineering Technician III	REVISE	4551 Biomedical Engineering Technician III	162	02/ Semi-Professional	032/ Engineering Services	1	7/15/11
4552 Biomedical Engineering Technician IV	REVISE/CIT	4551 Biomedical Engineering Technician III	162	02/ Semi-Professional	032/ Engineering Services	1	7/15/11

Change-In-Title Policy requirements reflect revised procedures issued 12/23/03. Change-In-Title actions listed above are recommended with positions assigned to the appropriate new/revised classification based on a thorough review of job duties and responsibilities.

Voiding/Deleting Registers

The registers for the Biomedical Engineering Technician Series should be voided at the close of business on July 14, 2011. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Biomedical Engineering Technician I - III (CA) will be effective (available per E-Test) July 15, 2011. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Emily Grijalva at (217) 278-3150 Ext. 225 or at emilyg@sucss.state.il.us.