

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

**Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099**



**Joanne Maitland
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director**

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Gail E. Hankins, Human Resource Associate
Operations Division

SUBJECT: Final Status Notice for the Pipefitter Series classifications
CCE-11-193

DATE: December 8, 2010

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Pipefitter
Pipefitter Sub-Foreman
Pipefitter Foreman

These classifications are currently used by UIC, UI-UC, ISU, NIU, EIU, WIU, SIUC, and SIUE. The following revisions shall become effective as indicated below:

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change-in-Title Policy</u>	<u>Effective Date</u>
3309 Pipefitter	REVISE	3309 Pipefitter	108 109	14 Skilled Trades	023 Crafts and Trades Services	N/A	2/1/11
1962 Pipefitter Sub-Foreman	REVISE	1962 Pipefitter Sub-Foreman	108 109	14 Skilled Trades	023 Crafts and Trades Services	N/A	2/1/11
1828 Pipefitter Foreman	REVISE	1828 Pipefitter Foreman	108 109	14 Skilled Trades	023 Crafts and Trades Services	N/A	2/1/11

Voiding/Deleting Registers

The registers for the Pipefitter, Pipefitter Sub-Foreman, and Pipefitter Foreman should be voided at the close of business on January 31, 2011. All testing materials related to these titles should be destroyed. During the 45-day notice period, all qualified applicants (including candidates whose names are already on the register by score) shall be scheduled for the new examination. The new examination may be administered during this 45-day notice period with the understanding that any test score, and subsequent register created during this timeframe, will not be utilized until the specified effective date. The DERS shall communicate this action in writing to each candidate on the Original Entry and/or Promotional registers and other applicant who apply for an Original Entry or Promotional examination.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Pipefitter, Pipefitter Sub-Foreman, and Pipefitter Foreman (Knowledge Tests and Credentials Assessments) will be effective (available per E-Test) February 1, 2011. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rates/Ranges

Pay rates/ranges should remain intact. Pay rates/ranges should periodically be reviewed and established in accordance with regulatory guidelines and procedural protocols.

Seniority

Seniority should remain intact for all incumbents. All seniority calculations should periodically be reviewed and established in accordance with regulatory guidelines and procedural protocols.

Please contact Gail Hankins at the University System Office by calling 217.278.3150, ext. 232, or email at gailh@sucss.state.il.us if you need additional information.