

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center  
1717 Philo Road, Suite 24  
Urbana, Illinois 61802-6099



Joanne Maitland  
Merit Board Chair  
Lewis T. (Tom) Morelock  
Executive Director

TO: Designated Employer Representatives/Human Resources Directors  
Classification Personnel  
Testing Personnel

FROM: Kisha Jones  
Operations Division

SUBJECT: Final Status Notice for the Intramural and Recreation Coordinator  
CCE-11-149

DATE: November 22, 2010

The State Universities Civil Service System continues to routinely revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

Class currently used by: N/A

<u>Current Class</u>	<u>Action Proposed</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4660  Intramural and Recreation Coordinator	REVISE	02/ Semi-Professional	078/ Student Activity & Program Services	01/15/11

Voiding/Deleting Registers

The registers for the Intramural and Recreation Coordinator classification should be voided at the close of business on January 14, 2011. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Intramural and Recreation Coordinator CA will be effective (available per E-Test) January 15, 2011. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at [www.sucss.state.il.us](http://www.sucss.state.il.us).

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Kisha Jones at (217) 278-3150 Ext. 223 or at [kishaj@sucss.state.il.us](mailto:kishaj@sucss.state.il.us).