

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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*Joanne Maitland
Merit Board Chair
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To: Designated Employer Representatives, Human Resources Directors
Classification Personnel, Testing Personnel

From: Gail Hankins, Human Resource Associate

Subject: Proposal Notice for the Reimbursement Coding Series
(CCE-10-275)

Date: February 23, 2011

The State Universities Civil Service System (System Office) is proposing a revision to the class specification plan for the occupational area of Semiprofessional. We believe that this proposal will be beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving business operation. Our overall objective is to provide an efficient and effective classification system that meets the needs of each employer.

The proposed Reimbursement Coding Series will replace the current Reimbursement Coding Specialist Series. This proposal is presented for your review and comments.

Current Classes

Reimbursement Coding Specialist I
Reimbursement Coding Specialist II
Reimbursement Coding Specialist III

Proposed Classes

Reimbursement Coder
Reimbursement Coding Specialist
Reimbursement Coding Supervisor

The classification proposal will be reviewed during individually scheduled meetings or conference calls conducted by System Office staff. Examination format and effective dates will also be reviewed during these meetings.

Please contact Gail Hankins if you have any questions at 217/278-3150 Ext. 232 or at email gailh@sucss.state.il.us.