

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

***Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099***

***Bruce Friefeld
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director***

To: Designated Employer Representatives/Human Resources Directors
Classification Personnel and Testing Personnel

From: Pulchratia L. Kinney-Smith
Classification, Compensation and Examination Division

Date: May 26, 2004

Re: Medical Sonographer Series Meeting Notice
(CCE-04-235)

As the System Office continues to strive to provide an efficient and effective classification system that meets the needs of each university/agency, we are currently reviewing the classification series related to the medical sonography occupational area.

The System Office will conduct a class specification review meeting for the Sonographer Series via conference call on Tuesday, June 15, 2004 at 10:00 a.m. in the System Office.

Attached is a copy of the proposed Sonographer Series class specification. Also included is a proposal indicating the revisions to these classifications. We need detailed feedback on this proposal.

Please provide any comments regarding the proposed class specifications no later than Wednesday, June 9, 2004. Please share this information with your departments, union groups, and/or employees who may be affected by these changes.

Contact me at (217) 278-3150 or at pulchratiak@sucss.state.il.us if you need any additional information or clarification.

Please respond by June 9, 2004

Classification: Sonographer Series
Meeting Date: June 15, 2004, 10:00 a.m. via conference call

University/Agency: _____

Attendees (Name, position, department, e-mail address):

