

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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Marc Strauss
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Lewis T. (Tom) Morelock
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TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Gail E. Hankins
Operations Division

SUBJECT: Final Status Notice for the Construction Laborer Series
CCE-09-510

DATE: June 2, 2009

The State Universities Civil Service System continues to routinely revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

Classes currently used by: UIC, UI-UC, EIU, SIUE

Current Classes	Action Proposed	Prom. Line	Occ. Area	Work Area	Effective Date
2210 Construction Laborer	REVISE	87	15 Semi-Skilled Trades	170 Construction, Maintenance and Repair	7/31/09
1860 Construction Laborer Sub-Foreman	REVISE	87	15 Semi-Skilled Trades	170 Construction, Maintenance and Repair	7/31/09
1620 Construction Laborer Foreman	REVISE	87	15 Semi-Skilled Trades	170 Construction, Maintenance and Repair	7/31/09

Voiding/Deleting Registers

The registers for the Construction Laborer Series should be voided at the close of business on July 30, 2009. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications, Credentials Assessments and Knowledge Tests for the listed classifications will be effective July 1, 2009. There is a change to the content of the class specification. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Examination Availability

The new examining instruments for the Construction Laborer Series will be available through E-Test on July 1, 2009. Each Employer will be able to access and utilize the new examining instruments in order to begin reconstruction of the employment registers for this important occupational area. ***Please note that any register, based on these new examination instruments, may only be used beginning July 31, 2009.***

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Gail Hankins at (217) 278-3150 Ext. 232 or at gailh@succs.state.il.us.