

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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Bruce Friefeld
*Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director*

To: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

From: Gail E. Hankins
Operations Division

Re: Final Status Notice for the Dental Hygienist
CCE-05-77

Date: October 14, 2004

The System Office continues to revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the needs of each employer.

Classes currently used by: UI-C, SIU-E

<u>CURRENT CLASSES</u>	<u>ACTION PROPOSED</u>	<u>REVISED/NEW CLASSES</u>	<u>CHANGE-IN-TITLE POLICY</u>	<u>EFFECTIVE DATE</u>
2150 Dental Hygienist	REVISE	2150 Dental Hygienist	1	November 15, 2004

Change-In-Title Policy requirement reflects revised procedures issued 12/23/03. Change in title actions listed above are recommended, however positions should be moved to the appropriate new/revised classification based on job duties and responsibilities.

Voiding/Deleting Registers

The registers for the Dental Hygienist should be voided at the close of business on November 14, 2004. All testing materials related to this title should be destroyed. The new/revised class specification and examining instruments for the Dental Hygienist will be effective November 15, 2004.

Instruments by Class

Revised Instrument by Class pages will be distributed to each employer.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Dependent upon on change in classification, seniority calculations should be reviewed.

Please contact Gail Hankins at 217-278-3150 EXT. 232 or gailh@sucss.state.il.us if you need additional information.