

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
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Urbana, Illinois 61802-6099



Joanne E. Maitland
Merit Board Vice Chair
Lewis T. (Tom) Morelock
Executive Director

DATE: November 4, 2009
TO: Designated Employer Representatives, Human Resource Directors,
Examination Personnel & Classification Personnel
FROM: Gail E. Hankins, Human Resource Associate
Operations Division
SUBJECT: Status Notice of New Specification/Examination for Aesthetician
(CCE-10-232)

The University System Office continues to revise and modify its business processes related to the creation/revision of class specifications and examinations. The overall objective is to provide an efficient and effective classification system that meets the needs of each university/agency.

<u>Class</u>	<u>Action Proposed</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Effective Date</u>
4300 Aesthetician	ADD	12 Medical Services	444	11/16/09

Pay Rate/Ranges

Employers should establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Contact me if you have any questions at 217/278-3150 or at gailh@sucss.state.il.us.