

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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*Bruce Friefeld
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director*

To: Designated Employer Representatives, Human Resources Directors
Classification Personnel, Testing Personnel

From: Pulchratia L. Kinney-Smith
Operations Division

Subject: Proposal Notice for the Food Service
(CCE-05-105)

Date: January 5, 2005

The State Universities Civil Service System (System Office) is proposing a revision to the class specification plan for the occupational area of Food Service. We believe that this proposal will be beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving business operation. Our overall objective is to provide an efficient and effective classification system that meets the needs of each employer.

The proposed Kitchen Sanitation series will replace the Kitchen Laborer series. This proposal is presented for your review and comments.

Current Classes

Kitchen Laborer
Kitchen-Stores Laborer
*Dishroom Supervisor

Proposed Classes

Kitchen Sanitation I
Kitchen Sanitation II

The classification proposal will be reviewed during individually scheduled meetings or conference calls conducted by System Office staff. Examination format and effective dates will also be reviewed during these meetings.

Please contact me at 217/278-3150 Ext 230 or pulchratiak@sucss.state.il.us if you have any questions.

*Depending on duties assigned, employees currently classified as Dishroom Supervisor may move to the Food Management series, which will be reviewed at an upcoming meeting.