## STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center 1717 Philo Road, Suite 24 Urbana, Illinois 61802-6099 Bruce Friefeld

Merit Board Chair

Lewis T. (Tom) Morelock

Executive Director

Date: June 11, 2004

Subject: Proposal for revision of Mental Health Counselor Series

(CCE-04-262)

This notification serves to announce a proposed revision to the classification and examination for the Mental Health Counselor Series. In keeping with the current objective to provide an efficient and effective classification system that meets the needs of each university/agency, a request for job descriptions was sent May 20, 2004, with a return date of June 2, 2004. The System Office prepared a draft of the Mental Health Counselor Series Class Specification.

The revised Mental Health Counselor Series will be discussed at a Class Specification/Credentials Review meeting to be scheduled. An effective date, voiding registers, and availability will be distributed following this meeting.

Please contact Jeff Brownfield at 217-278-3150 or <u>jeffb@sucss.state.il.us</u> if you have any questions or need additional information.

## Current Classes:

Mental Health Counselor I Mental Health Counselor II

## Proposed Classes:

Mental Health Counselor I Mental Health Counselor II