

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*

Nancy Froelich
Merit Board Vice Chair
Lewis T. (Tom) Morelock
Executive Director

DATE: May 17, 2004

TO: Designated Employer Representatives, Human Resource Directors,
Testing Personnel & Classification Personnel

FROM: Pulchratia L. Kinney-Smith
Classification, Compensation and Examination Division

SUBJECT: Mechanic Related Classes Proposal Notice
(CCE-04-220)

This notification serves to indicate a proposed revision to the State Universities Civil Service System classification plan. The System Office has prepared a draft classification series for use in the Mechanic occupational field. We believe that these changes will be most beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving business operation. Our overall objective continues to be the establishment of an efficient and effective classification system that meets the needs of each university/agency.

The new Mechanic classifications are being proposed to replace several existing classifications. We have consolidated the current classifications into more definable classifications which now have distinguishable differences in duties and responsibilities. The classifications under review are used by CSU, EIU, ISU, NIU, SIUC, SIUE, UIC, UIDS, UIS, UIUC, and WIU.

Please contact me if you have any questions at 217/278-3150 or at pulchratiak@succs.state.il.us.

The proposed classification or series is listed at the top of each occupational area, followed by the current classifications and series that are being considered for consolidation.

Current Classifications

Farm Mechanic
Grounds Equipment Mechanic

Proposed Classification

Equipment Mechanic

Current Classifications

Garage Attendant
Automotive Mechanic Helper
Automotive Mechanic
Automotive Body Repairman
Garage Sub-Foreman
Garage Foreman

Proposed Classifications

Automotive Technician Assistant
Automotive Technician
Automotive Body Repair Technician
Garage Sub-Foreman
Garage Foreman