

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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To: Designated Employer Representatives
Human Resource Directors
Classification Personnel

From: Roger D. Frick
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Classifications, Compensation, and Examinations Division

Date: May 6, 2004

Subject: Proposal to Revise Equal Opportunity Officer Series
(CCE-04-253)

This notification proposes revisions to the class specifications and examinations of the Equal Opportunity Officer Series. The overall objective is to provide an efficient and effective classification system that meets the needs of each employer. We believe this revision will enhance recruitment, employment, and retention efforts as well as the diversity operations of each employer's affirmative action programs.

The proposal consolidates the existing three classification levels into two levels of classifications with categorically distinguishable differences in responsibilities. The Equal Opportunity Officer series is currently used by three employers: SIU-C, UI-C, and WIU. Details regarding the development process of the proposed revisions to the specification for this classification series and allied examinations will be announced in the immediate future.

Please contact Roger at (217) 278-3150 or e-mail rogerf@succs.state.il.us if you have questions, comments, or need additional information.